

**Application for a premises licence to be granted
under the Licensing Act 2003**

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We **COVENTRY RUGBY LIMITED**

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description			
Coventry Rugby Club Butts Park Arena Butts Road			
Post town	COVENTRY	Postcode	CV1 3GE
Telephone number at premises (if any)		024 7623 1001	
Non-domestic rateable value of premises		£35,250	

Part 2 - Applicant details

Please state whether you are applying for a premises licence as Please tick as appropriate

- | | | |
|--|-------------------------------------|-----------------------------|
| a) an individual or individuals * | <input type="checkbox"/> | please complete section (A) |
| b) a person other than an individual * | | |
| i as a limited company/limited liability partnership | <input checked="" type="checkbox"/> | please complete section (B) |
| ii as a partnership (other than limited liability) | <input type="checkbox"/> | please complete section (B) |
| iii as an unincorporated association or | <input type="checkbox"/> | please complete section (B) |
| iv other (for example a statutory corporation) | <input type="checkbox"/> | please complete section (B) |
| c) a recognised club | <input type="checkbox"/> | please complete section (B) |
| d) a charity | <input type="checkbox"/> | please complete section (B) |
| e) the proprietor of an educational establishment | <input type="checkbox"/> | please complete section (B) |
| f) a health service body | <input type="checkbox"/> | please complete section (B) |

- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

I am making the application pursuant to a

statutory function or

a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	<input type="checkbox"/>
Surname			First names		
Date of birth		I am 18 years old or over <input type="checkbox"/>		Please tick yes	
Nationality					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth		I am 18 years old or over		<input type="checkbox"/>	Please tick yes
Nationality					
Current postal address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name COVENTRY RUGBY LIMITED
Address Butts Park Arena The Butts Coventry CV1 3GE
Registered number (where applicable) 07095767
Description of applicant (for example, partnership, company, unincorporated association etc.) Company
Telephone number (if any)
E-mail address (optional)

Part 3 Operating Schedule

When do you want the premises licence to start?

DD		MM		YYYY			
1	1	0	9	2	0	1	7

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD		MM		YYYY			
1	1	1	1	1	1	1	1

Please give a general description of the premises (please read guidance note 1)

A modern already licensed stadium accommodating 4,000 people throughout the premises with large public bars on the ground floor and known as the Millerchip and Arena Bars. These bars are for multi-purpose use and on match days the Millerchip Bar is used for hospitality lunches organised by the Club.

On the first floor is the Walker Suite which has its own bar and again on match days it is used for lunches/dinners for members of the Vice-Presidents Club and directors and members of visiting Clubs. There are two other licensed rooms on this floor and one is known as the Playing for Success Centre. The other is known as the Pemberton Room and that is used by players on match days and these two areas are to be licensed.

On the second floor is the Platinum Lounge which has direct access to the Grandstand and is used on match days for corporate and private entertaining with a sit down meal available and on other days for events and functions. The pitch may be directly viewed from this lounge. Also on the second floor is the Vice-Presidents Lounge (formerly the Centurion Suite) with a bar servery and direct view of the pitch and secured access to and from the Grandstand. There is a substantial buffet menu available for members of this Lounge and their guests on match days and on other occasions it is used for events and functions.

In the Railway End Stand there is an existing bar in the viewing area and there will be two additional temporary bars in Portacabins numbered 2 and 3 on the overall plan that covers the whole of the ground floor and the surrounding area that is owned by the company. It is also proposed to licence the area shown as "Proposed Gymnasium" which will be for occasional use only.

In the standing area opposite the Main Stand there is an existing licensed area the "Purity Bar" within the current structures and three more new outlets which are portacabin bars numbers 1, 1A and 4 as shown on the overall ground floor plan.

In the Butts Road End there will be a small outlet that is currently licensed and situated in a temporary structure as again shown on the plan and adjacent to the main turnstiles into the ground from the car park area. Also the rest of this area which is generally used for the collection of merchandise will sell alcohol for consumption off the premises in sealed containers. This is shown on the plan and is to be known as the "Turnstile Bar and Club Shop".

It is proposed to licence the entire area within the red line for multi-purpose use on a flexible basis with larger events being covered by the SAG procedure and similar events and usage being notified to West Midlands Police at least 14 days before the function or event which involves licensable activities and will be usually from temporary situations and structures and mobile bars.

The whole of the existing Grandstand is covered by a comprehensive internal CCTV system with a monitor in the main office. On match days there are stewards on duty and at other events there will be stewards and SIA badged security in numbers as directed by the risk assessment.

If this application is successful the existing Premises Licence No. LN/210000147 will be surrendered on the grant of the new Licence.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place <u>indoors or outdoors or both</u> – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish			
Mon	08:00	01:00	Please give further details here (please read guidance note 4)		
Tue	08:00	01:00			
Wed	08:00	01:00	State any seasonal variations for performing plays (please read guidance note 5)		
Thur	08:00	02:00			
Fri	08:00	02:00	Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat	08:00	02:00			
Sun	08:00	01:00			

B

Films Standard days and timings (please read guidance note 7)			Will the exhibition of films take place <u>indoors or outdoors or both</u> – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish			
Mon	08:00	01:00	Please give further details here (please read guidance note 4)		
Tue	08:00	01:00			
Wed	08:00	01:00	State any seasonal variations for the exhibition of films (please read guidance note 5)		
Thur	08:00	02:00			
Fri	08:00	02:00	Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat	08:00	02:00			
Sun	08:00	01:00			

C

Indoor sporting events Standard days and timings (please read guidance note 7)			<u>Please give further details</u> (please read guidance note 4)
Day	Start	Finish	
Mon	08:00	01:00	
Tue	08:00	01:00	
Wed	08:00	01:00	<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 5)
Thur	08:00	02:00	
Fri	08:00	02:00	<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 6)
Sat	08:00	02:00	
Sun	08:00	01:00	

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	
Day	Start	Finish		
Mon	08:00	01:00	<input type="checkbox"/>	<input type="checkbox"/>
Tue	08:00	01:00	<input type="checkbox"/>	<input type="checkbox"/>
Wed	08:00	01:00	<input checked="" type="checkbox"/>	
Thur	08:00	02:00		
Fri	08:00	02:00	<u>Please give further details here</u> (please read guidance note 4)	
Sat	08:00	02:00		
Sun	08:00	01:00		

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	08:00	01:00	Please give further details here (please read guidance note 4)	Both	<input checked="" type="checkbox"/>
Tue	08:00	01:00			
Wed	08:00	01:00		State any seasonal variations for the performance of live music (please read guidance note 5)	
Thur	08:00	02:00		New Year's Eve until end of permitted hours on New Year's Day	
Fri	08:00	02:00		Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6)	
Sat	08:00	02:00			
Sun	08:00	01:00			

F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	08:00	01:00	Please give further details here (please read guidance note 4)	Both	<input checked="" type="checkbox"/>
Tue	08:00	01:00			
Wed	08:00	01:00		State any seasonal variations for the playing of recorded music (please read guidance note 5)	
Thur	08:00	02:00		New Year's Eve until end of permitted hours on New Year's Day	
Fri	08:00	02:00		Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 6)	
Sat	08:00	02:00			
Sun	08:00	01:00			

G

Performances of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	08:00	01:00	Please give further details here (please read guidance note 4)	Both	<input checked="" type="checkbox"/>
Tue	08:00	01:00			
Wed	08:00	01:00	State any seasonal variations for the performance of dance (please read guidance note 5)		
Thur	08:00	02:00		New Year's Eve until end of permitted hours on New Year's Day	
Fri	08:00	02:00	Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat	08:00	02:00			
Sun	08:00	01:00			

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
Mon	08:00	01:00		Please give further details here (please read guidance note 4)	Outdoors
Tue	08:00	01:00	Both		<input checked="" type="checkbox"/>
Wed	08:00	01:00	State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 5)		
Thur	08:00	02:00			
Fri	08:00	02:00	Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat	08:00	02:00			
Sun	08:00	01:00			

I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input checked="" type="checkbox"/>			
Day	Start	Finish	Please give further details here (please read guidance note 4)					
Mon	23:00	01:00						
Tue	23:00	01:00						
Wed	23:00	01:00				State any seasonal variations for the provision of late night refreshment (please read guidance note 5)		
Thur	23:00	02:00						
Fri	23:00	02:00				Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 6)		
Sat	23:00	02:00						
Sun	23:00	01:00						

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises	<input type="checkbox"/>			
				Off the premises	<input type="checkbox"/>			
				Both	<input checked="" type="checkbox"/>			
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 5) New Year's Eve until end of permitted hours on New Year's Day					
Mon	08:00	01:00						
Tue	08:00	01:00						
Wed	08:00	01:00						
Thur	08:00	02:00				Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6) On the occasion of an International Rugby or Cricket match or sporting event taking place elsewhere in the world the premises will be licensed for the sale or supply of alcohol when the match or event falls outside the standard days and timings and such sales will be permitted during the period of 2 hours before the said match or event until 2 hours after the end of the said match or event.		
Fri	08:00	02:00						
Sat	08:00	02:00						
Sun	08:00	01:00						

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name Patrick Joseph TOWEY	
Date of birth [REDACTED]	
Address [REDACTED]	
Postcode	[REDACTED]
Personal licence number (if known) [REDACTED]	
Issuing licensing authority (if known) [REDACTED]	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

Will only be introduced on giving 7 days' notice to West Midlands Police.

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finish	Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 6)
Mon	08:00	01:30	
Tue	08:00	01:30	
Wed	08:00	01:30	
Thur	08:00	02:30	
Fri	08:00	02:30	
Sat	08:00	02:30	
Sun	08:00	01:30	

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

We have a well trained management team and a training programme to ensure all staff are briefed on the licensing objectives covering in particular no underage drinking, no drunkenness on the premises or outside of the premises, no use of drugs, no violent or anti-social behaviour and that there is a need to protect children from harm.

The site plan which accompanies this application is subject to change via the SAG process.

Complete adoption of Coventry City Council "Health & Safety & Guidance for Event Organisers" and "Events Guidance for Organisers" so far as they are relevant to this application which covers the provision of live and recorded music and dancing by way of regulated entertainment at this proposed indoor and outdoor venue.

There will be no encouragement of excessive drinking by irresponsible sale of cheap or promotional drinks.

Where dictated by Risk Assessment, glass drinking glasses will not be used at events. Polycarbonate drinks glasses will be utilised.

The Number of Personal Licence Holders on the premises after 19:00 hrs shall be at least one or such other number as is agreed from time to time with West Midlands Police when an event is taking place at the premises.

For certain events taking place in the licensed area, the operator may if appropriate in all the circumstances call a Safety Advisory Group (SAG) meeting giving at least 28 days notice unless a shorter period is agreed by West Midlands Police. There is a power of veto in respect of any event where the SAG is not able to set conditions of operation which satisfy the licensing objective. Any conditions set during the SAG meeting become licensing conditions for that event. They must be kept in writing on the premises during the event and available for inspection to all statutory bodies.

Both the DPS and or a senior manager and the promoter if any will be in attendance at any SAG.

Stewards will be in clearly defined roles which assists the security of persons attending. A written definition of roles for stewards and SIA staff will be included in the Risk Assessment.

The draft of the Event Management Plan (EMP) will be produced 3 months or lesser period by agreement by agreement prior to the first day of the event and will be submitted to the Licensing Authority and all the members of the Safety Advisory Group (SAG). Following consultation with the SAG, the Licensing Authority shall notify the premises licence holder in writing that the draft EMP is acceptable or unacceptable within one calendar month of receipt. Where notification is not received the draft EMP shall be deemed by the Premise Licence Holder to be agreed. The event shall not take place until the draft Event Management Plan has been agreed by the Licensing Authority in consultation with the SAG. Once agreed no change shall be made to the draft EMP without the agreement of the Licensing Authority.

The final EMP will be submitted to the Licensing Authority and all the Safety Advisory Group at least 14 days prior to the first day of the event. No further changes shall take place to this document without the agreement of the SAG.

An EMP and updates must be provided to the Safety Advisory Group at the same time as they are provided to the responsible authorities and Licensing Authority. The EMP will be a working document providing details of how the event is to be conducted and how safety issues, identified in the event risk assessment, are to be addressed. The EMP will include an event risk assessment and provide specific details on the following areas:

- Health and Safety Responsibilities
- Venue and Site Design

- Fire Safety
- Major Incident Planning (Emergency planning)
- Communication
- Crowd Management (including steward and security numbers and their roles)
- Transport
- Management Structures
- Barriers
- Electrical Installations and Lighting
- Food and Alcohol
- Water
- Merchandising and Special Licensing
- Amusements,
- Attractions and Promotional displays
- Sanitary Facilities
- Waste Management
- Sound: Noise and Vibration
- Special Effects, Fireworks and Pyrotechnics
- Camping
- Facilities for People with disabilities
- Medical, Ambulance and First Aid Management
- Information and Welfare
- Children - including Lost Children's Policy
- Performers
- TV and Media

b) The prevention of crime and disorder

Responsible management controls, for example capacity levels. Ongoing staff training including identification of anti-social or unusual behaviour. Internal and external lighting checked regularly.

For any new promotion, if any, at the premises the DPS and Promoter will arrange and attend a meeting with the licensing department at Little Park Street Police Station, before any event is put on in the premises. This will be done on the first instance for a new promoter at least 28 days prior to any event, or if a new event (but same promoter) 28 days before the event. The premises will retain written notification from them that the meetings have taken place and any extra recommendations for the event.

A full risk assessment will be completed for all new events.

West Midlands Police retain the right to veto any event should any one of the four licensing objectives be compromised or there be a potential threat to them being compromised and this will be done in writing to the Designated Premises Supervisor of the premises.

Security levels for all events will be detailed in the risk assessment that the premises will have done and numbers and positioning of door staff will be agreed with West Midlands Police.

Prior to any event the security levels will have been agreed in writing by West Midlands Police.

All door supervisors that are used will wear hi-visibility coats when outside the building or hi-visibility jacket if working inside.

All SIA badges will be displayed in arm bands worn by the door supervisors and shall be valid and up to date.

All door supervisors who are working at the premises or who have worked at the premises within the last 3 months have a profile of themselves kept in a secure location within the premise. This profile will be proof of address (utility bill, bank statement, phone bill etc) which is dated in the last 6 months, and proof of Identity (passport, driving licence, or copy of SIA badge). If proof of ID is photo driving licence there is no requirement for proof of address.

All door supervisors will sign on duty as they start work and off duty when they are leaving.

The premises will have an incident book and record all incidents that occur inside or

immediately outside the premises and this is to happen whether or not any of the emergency services have been called. This incident book can be inspected at any time by any regulatory body.

Where Risk Assessment/Local Policing Policy dictates that door staff are required, the numbers utilised will be in compliance with local police policy and in compliance with independent Risk Assessment.

Any queue forming outside the premises will be monitored by door staff to prevent nuisance and to give early identification of individuals or groups who will not be permitted access to the premises.

Individuals who are drunk, disorderly or both will not be permitted access to the premises.

Search facilities will be available at the entrance(s) when identified as necessary by Risk Assessment. Persons suspected of being unlawfully in possession of drugs will be searched. Any person declining being searched by door staff will not be granted access to the premises.

Door staff will be sited throughout interior of the premises as dictated by Risk Assessment. They will identify and prevent disorderly behaviour, ensuring the departure of patrons from premises who are drunk, disorderly or both. They will apprehend any offender suspected of criminal activity, placing the same in a sterile detention area provided for this purpose and notifying the police.

Digital CCTV and appropriate recording equipment is to be installed operated and maintained throughout the premises internally and externally providing full coverage. Such CCTV footage will be stored for a minimum of 28 days and the management will give full and immediate cooperation and technical assistance to the police in the event that CCTV footage is requested for the prevention and detection of suspected or alleged crime. For the avoidance of doubt such footage as West Midlands Police require will be made available by a trained operator at the time of the request.

Personal radios will be provided by Management. When present on site, all door staff will be provided with personal radios permitting their being able to communicate with each other and their Management on site.

The premises has an absolute "zero tolerance" in relation to Misuse of Drugs. This fact will be emphasised by signage at premises and within any promotional literature.

Any person within the premises suspected of being in possession of unlawful drugs will be asked to submit to a search. If they decline, they will be removed from the premises.

Any "minor" possession (as per guidelines, i.e. non dealing quantity) discovered under these circumstances will lead to the suspect drugs being seized and the person in possession and anyone accompanying him/her being and refused entry.

Seized drugs will be logged and stored in compliance with local police policy

If dealing quantity is discovered, the individual will be detained and the police called.

Where individuals are suspected of being involved in drug dealing but no evidence is available, best efforts will be made to identify the individual and intelligence will be passed to police.

e) Public safety

First aid training for a member of staff. Health and Safety risk assessment carried out regularly.

The premises will have a suitably qualified first aid member of staff on duty when the premises is open for any licensable activity.

The premises will retain proof of training and certificates on the premise for inspection.

A professionally prepared fire risk assessment will be produced which will propose maximum numbers which will thereafter be agreed with West Midlands Fire Service and West Midlands

Police and become the maximum number for the premises and such capacity will not be exceeded provided always that such number may be varied upwards or downwards by agreement with West Midlands Police and West Midlands Fire Service and at any SAG meeting.

d) The prevention of public nuisance

Responsible management at all times. Zero tolerance to drunken or anti-social behaviour. Regular visits to all parts of the premises. Out of hours deliveries to be monitored. All staff trained to ensure quiet departure of patrons. Ventilation to be maintained to prevent nuisance of odour and noise. Recorded music sound levels to be monitored.

Whenever regulated entertainment takes place within the licensed premises noise levels shall be agreed with Environmental Health at Coventry City Council and subject to approval at any SAG meeting relating to the individual application.

Security, stewarding and management will ensure people leave in an orderly and quiet fashion and management, employees and doorstaff will make sure that patrons leave the area quickly, safely and disperse quickly and do not congregate and cause a nuisance or annoyance.

e) The protection of children from harm

Provision of sufficient staff to protect children from harm, with training on appropriate behaviour. No children allowed at the bar serveries.

All events in the day will be subject to a risk assessment which will detail all child provisions, and may be subject to children being excluded from the event.

The premises shall adopt the Challenge 25 Scheme and appropriate signage will be placed at both entrances to the premises and adjacent to any bar servery. The premises will operate a policy whereby any person attempting to buy alcohol or any person attempting to gain entry to the premises who appears to be under 25 will be asked for photographic ID to prove their age. The only ID that will be accepted is a passport, driving licence with a photograph (this to be checked to ensure that it is not a provisional licence where the bearer could still be under 21) or an accredited proof of age card bearing the PASS mark hologram.

The Licence holder shall ensure that ongoing staff training highlights the importance of making sure that people under the age of 18 years are not able to obtain access to alcohol and all staff will be trained in prevention of child exploitation and all training will be refreshed at least every six months.

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.
-

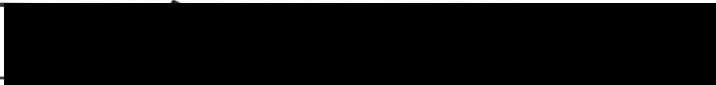
[Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15).

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 12). If signing on behalf of the applicant, please state in what capacity.

Declaration	<ul style="list-style-type: none"> • [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). • The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)
Signature	
Date	16 August 2017
Capacity	APPLICANT'S SOLICITORS

For joint applications, signature of 2nd applicant or 2nd applicant’s solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
MR ANDREW POTTS WRIGHT HASSALL LLP OLYMPUS AVENUE			
Post town	LEAMINGTON SPA	Postcode	CV34 6BF
Telephone number (if any)	01926 880773		
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			
Andrew.potts@wrighthassall.co.uk			

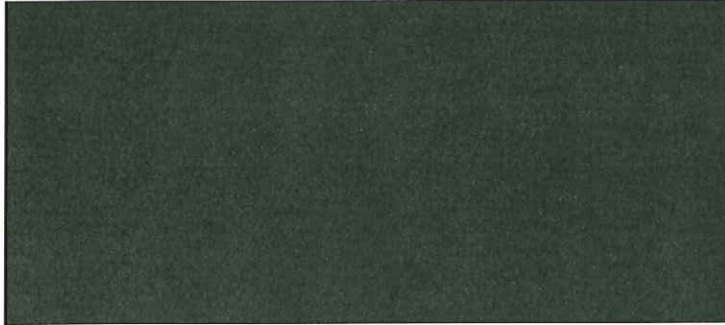
Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
 - Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.

Consent of individual to being specified as premises supervisor

I PATRICK JOSEPH TOWRY.
[full name of prospective premises supervisor]

of



.....
[home address of prospective premises supervisor]

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

A new PREMISES LICENCE.
[type of application]

by

COVENTRY RUGBY LIMITED.
[name of applicant]

relating to a premises licence

.....
[number of existing licence, if any]

for

COVENTRY RUGBY CLUB
BUTTS PARK AVENUE,
BUTTS ROAD,
COVENTRY CV1 3QE.
[name and address of premises to which the application relates]

and any premises licence to be granted or varied in respect of this application made by


COVENTRY rugby LIMITED.
[name of applicant]

concerning the supply of alcohol at


COVENTRY RUGBY CLUB
BUTTS PARK AVENUE.
BUTTS ROAD,
COVENTRY CV1 3SE.
[name and address of premises to which application relates]

I also confirm that I am entitled to work in the United Kingdom and am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.


Personal licence number


[insert personal licence number, if any]

Personal licence issuing authority


[insert name and address and telephone number of personal licence issuing authority, if any]

Signed


Name (please print)

PATRICK JOSEPH TOWERS.

Date

August 2017.



COVENTRY RUGBY CLUB
 BUTTS PARK ARENA
 BUTTS PARK
 COVENTRY
 CV1 3GE
 Scale 1:200
 Dwg. no. 500/1/A
 June 2012